



All Peoples Church

& World Outreach

#319, 2nd Floor, 7th Main, HRBR Layout, 2nd Block, Kalyan Nagar
Bangalore 560 043, INDIA

Phone: +91-80-25452617 | contact@apcwo.org | apcwo.org

MEMBER CARE ASSISTANT

SUMMARY

The Member Care ministry is an important part of local church ministry and is an extension of pastoral ministry to the congregation. Member care is the “nervous system” of the church. Any feeling of discomfort or pain in any part of the body must be detected and immediately responded to. In addition, we celebrate with people in their joys and triumphs. The member care ministry exists to show in practical, tangible, and consistent ways that everyone at APC Bangalore (all locations) are cared for. We envisage APC as a strong community of believers who experience Christ’s love and demonstrate Christ’s love to one another.

VISION

APC is a family church, an equipping center and a world outreach. Our goal is to nurture, disciple, equip and empower God’s people to fulfil their God appointed purpose. You will serve in fulfilling this vision among the local church community.

SCOPE

Will extend across all APC Bangalore locations.

Please review the APC Organization Chart available on OUR TEAM page
(apcwo.org/about-us/our-team)

ROLE DESCRIPTION

The more effective a church is in meeting the needs of its members the greater the positive impact on church growth. Therefore, the regular phone calls are a central aspect of the member care ministry of the church.

The Member Care Assistant will be responsible for the following main tasks:

FTV (First Time Visitors) calls and Follow-up:

Ensure that each week all First Time Visitors receive a phone call early in the week and update the church directory.

Follow-up with FTV for 2 weeks after the welcome call, to ensure they are well integrated into the APC Community.

New-comers Banquet follow-up:

Contact & invite all FTVs in the previous quarter to the newcomers’ banquet to meet with the pastors.



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Membercare phone calls:

Ensure that every member (or every family) in the church directory gets 'One Phone Call' every month. Also call, wish and pray with members on their birthdays & anniversaries.

Calls for special needs:

On receiving information about members / regular visitors who've not been able to attend church for more than 2 Sundays consecutively, call to ensure if everything is alright. Pray with them if needed, and inform the membercare pastor/coordinator.

FTV and Member Data updates:

Ensure FTV and Member Data is kept updated in the Church Management System (CHMS). Track and record interactions with members as required. Update status of individuals if they withdraw membership.

Member care visits

Visit and pray with members whenever there are requests – special needs, illness & bereavement.

QUALIFICATIONS/EXPERIENCE REQUIREMENTS

- A definite and discernible call of God with a passion to nurture and disciple people.
- A good testimony among one's current local church community with a demonstrable strong personal walk with God.
- A strong, demonstrable emphasis on personal study of God's Word and a strong personal walk with the Holy Spirit.
- Alignment to APC's Statement of Faith (see apcwo.org website)
- A Bachelor's degree (any field) is required. Individuals will be required to attend all of APC's Weekend Schools.
- Active involvement in the local church ministry.
- Including the above requirements, preference will be given to (A) those who have graduated with a 3-year degree from APC Bible College or (B) those who have actively
- served/volunteered at APC for a minimum of 3 years and have attended all of APC's weekend schools.

KNOWLEDGE & SKILLS REQUIREMENTS

- Person of integrity.
- Servant heart. A good follower.
- Very good fluency in English and strong communication skills – both written and oral.
- Good computer skills.



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- Good people skills. Must establish and foster exemplary relationships with church staff, volunteers, and members.
 - Very good planning, organizing & execution skills.
 - Caring, compassionate and hospitable nature.
 - A good and patient listener.
 - Willingness to go the extra mile.

ADDITIONAL RESPONSIBILITIES

- At APC we are continuously growing and expanding hence, you will be required to share in the additional responsibilities.
- Being able to work under pressure and meet deadlines.
- Willingness to work long hours when required.

OPPORTUNITIES

As opportunities arise, and depending on your skills, you will be able to:

- Travel and serve on APC Missions.
- Teach at APC Bible College.
- Minister at APC services, conferences, and Weekend Schools.

Over time, based on your personal development and performance you will have the opportunity of growing internally at APC to take on other ministry roles that are of interest and suited for you.

As APC is a local church and Christian ministry, all staff positions here require people who are passionate about the Lord Jesus, and who have a definite call of God, who are organized, strong leaders, responsible, team players, punctual, committed to excellence, maintaining a strong personal walk with God, leading by example, and sold out to God!



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GENERAL INFORMATION

ABOUT ALL PEOPLES CHURCH

All Peoples Church is a Jesus loving, Word focused, Spirit-filled, family church, an equipping center, a missions base, and a world outreach.

As a **family church**, we grow together as a community in Christ centered fellowship, caring and serving each other in love as the assembly of God.

As an **equipping center** we empower and equip every believer to live victoriously, mature into Christlikeness and fulfil God's purposes for their lives.

As a **missions base** we engage in meaningful ministry to bless our city, nation and the nations with the full Gospel of Jesus Christ through the Word of God and supernatural demonstrations of the power of the Holy Spirit.

As a **world outreach** we serve locally and globally by nurturing godly leaders and Spirit filled churches who can impact their regions for the Kingdom of God.

The vision of All Peoples Church is to be salt and light in the city of Bangalore and a voice to the nation of India and to the nations.

USEFUL LINKS

Online Sunday Church service live stream every Sunday at 10:30am (Indian Time, GMT+5:30). Spirit filled, anointed worship, Word and ministry for healing, miracles, and deliverance.

YOUTUBE: <https://youtube.com/allpeopleschurchbangalore>

WEBSITE: <https://apcwo.org/live>

Our other websites and free resources:

CHURCH: <https://apcwo.org>

FREE SERMONS: <https://apcwo.org/resources/sermons>

FREE BOOKS: <https://apcwo.org/books/english>

DAILY DEVOTIONALS: <https://apcwo.org/resources/daily-devotional>

JESUS CHRIST: <https://examiningjesus.com>

BIBLE COLLEGE: <https://apcbiblecollege.org>

E-LEARNING: <https://apcbiblecollege.org/elearn>

COUNSELING: <https://chrysalislife.org>

MUSIC: <https://apcmusic.org>

MINISTERS FELLOWSHIP: <https://pamfi.org>

CHURCH APP: <https://apcwo.org/app>

CHURCHES: <https://apcwo.org/ministries/churches>